2019 Legends Summer Internship Program

**Timeframe:** 12 Week Program; Mid-April 2019 – End of October 2019

**Objective:** Interns will spend their summer working in various positions as they learn the multi-faceted aspects of our industry. Our all-encompassing internship is designed to promote a sense of empathy and understanding for every position. Our hope is that interns will learn how important every role is in running a successful operation. In addition to their day to day duties, each intern will also be expected to complete a project over the course of the summer enriching their intern experience. All projects will be presented to the management team during the last week of the internship.

**Benefits:**
- Gain hands-on, industry experience
- Exposure to career opportunities in hospitality
- Competitive, interactive environment

**Pay Rate:** Varies, Part Time Seasonal

**Job Descriptions:**

**Hospitality Intern:** The Hospitality Intern will rotate between 4 departments; Concessions, Premium (VIP, In-Seat Service, special catering), Customer Service, and Administration. The Hospitality intern will work closely with the General Manager and the supervisors of each department. Responsibilities will include, but are not limited to stocking, taking inventory, check-in and check-out of employees, stand sheet reconciliation, and learning the POS system. Responsibilities will also include but are not limited to gathering on-site surveys during events, assisting in Customer Service games, compiling survey results in Excel, handing out prizes and numerous other customer service related activities.

**Culinary Intern:** The Culinary Intern will work closely with the General Manager and cooks. Responsibilities will include, but are not limited to stocking, taking inventory, supervision of culinary projects, station set-up/breakdown, learning culinary basics (recipes, knife handling etc.), learning Food Safety and Sanitation, assisting with special events.
Requirements:

- Junior or Senior Preferred
- Interest in pursuing career in sports and entertainment industry is preferred
- Self-motivated, creative, eager to learn, strong attention to details
- Creative, able to work independently
- Ability to develop strong working relationships
- Must be flexible to work extended hours due to business requirements, including late nights, weekends, and holidays
- Proficient in Microsoft Office-Word, Excel, PowerPoint, Outlook
- All applicants are subject to a criminal background check and drug test
- All applicants must be at least 18 years of age
- Must be able to work fluently in English

Program Details:

- Welcome Conference Call
- GM Welcome Intern Lunch
- Weekly Status Reports
- Monthly Conference Calls
  - Updates
  - Guest Speakers
- Final Presentation
- Evaluations